LYNN M. SMITH JR.  
817-691-5090 | [smith5996@gmail.com](mailto:smith5996@gmail.com)

Portfolio | [lmichaelsmith.site](https://www.lmichaelsmith.site/)

**Instructional Design & Technology Professional**

Detail-oriented technology leader with 13 years of higher education experience, combining operational expertise in IT infrastructure management with advanced training in instructional design principles. Skilled in creating engaging learning experiences, implementing educational technologies, and optimizing training processes.

**EDUCATION**

**Full Sail University**  
*Master of Science, Instructional Design & Technology* (Anticipated May 2025)

* Core Competencies: ADDIE model, SCORM compliance, multimedia learning object development
* Technical Skills: Canvas LMS, Adobe Captivate, Unity basics
* Key Projects: Competency-based IT staff training modules, WCAG 2.1 compliant course template

**Prairie View A&M University**  
*Bachelor of Science, Electrical Engineering Technology* (May 2011)

**KEY INSTRUCTIONAL DESIGN & TECHNOLOGY SKILLS**

* Learning Management Systems (LMS): Canvas
* Multimedia Production: Basic video editing, screen capture
* E-learning Development: Articulate 360, Adobe Captivate, H5P
* Accessibility: WCAG 2.1 standards implementation
* Project Management: Monday, budget management (up to $600K)
* Data Analysis: Basic survey design and interpretation
* Instructional Design Models: ADDIE, Merrill’s First Principles of Instruction, Kirkpatrick’s Four Levels, Gagne’s Nine Events of Instruction

**PROFESSIONAL EXPERIENCE**

**Prairie View A&M University College of Education**  
*Technology Project Manager* | June 2012 – March 2022

**Instructional Technology Implementation**

* Led $600K mobile technology program supporting remote learning infrastructure
* Migrated 45 courses to secure cloud platforms meeting state accreditation requirements
* Developed user training materials for standardized classroom technology across 52 academic programs

**Learning Systems Optimization**

* Created desktop service request system reducing faculty support resolution time by 35%
* Implemented automated OS deployment processes benefiting 8,800-student population
* Conducted needs analysis surveys informing technology upgrade priorities

**Accessibility & Compliance**

* Configured network authentication protocols meeting ADA digital accessibility standards
* Maintained disaster recovery systems for academic databases serving 3 campus locations

**SunGard Higher Education / Ellucian**  
*Desktop Support Specialist* | August 2011 - June 2012

* Provided tiered technical support for 2,400 institutional users
* Executed campus-wide OS deployments impacting 89 classrooms
* Authored network configuration guides for new hire onboarding

**PROFESSIONAL DEVELOPMENT**

* International Society for Technology Education (ISTE) Member
* Attended "Hybrid Classroom Technologies" seminar series (Texas Education Agency)

**VOLUNTEER LEADERSHIP**

* Boy Scouts Troop 1906: Designed cybersecurity merit badge curriculum
* Alpha Phi Alpha Fraternity: Developed chapter advancement workshops for undergraduates
* Panther Pete Goes Green: Created recycling program instructional signage

*References available upon request*